

**Town of Warwick
Selectboard
May 8, 2017
Minutes**

Members present: Dawn Magi, Lawrence Pruyne, James Erviti (arrived at 6:02 p.m.)

Others present: Town Coordinator David Young, Town Secretary Rosa Fratangelo, John Gagliani, Jared Robinson (*Athol Daily News*)

I. Call to Order

Chair Magi called the meeting to order at 6:00 p.m. in the Town Hall.

Magi remembered with sadness the recent passing of Julia Styles.

II. Minutes

Pruyne MOVED to approve the minutes of April 24, 2017 as printed. Magi SECONDED.
Motion CARRIED 2-0-0.

III. Presentations and Discussions

- 1. Capital Planning**—Magi gave resident John Gagliani permission to speak at the beginning of the meeting rather than wait until Public Comment. Mr. Gagliani spoke first about his concern that the Town does not do capital planning. He explained that there should be an inventory of equipment for each department and an inventory of what each department would realistically like to have. Magi said that they have tried in the past to get some capital planning underway and Young said that the Finance Committee had attempted to get departments to participate but to no avail.

Gagliani also wanted the Town to begin looking into dry hydrants. Young said that there is one near the center of Town by the fire pond on Winchester Road, and one on the Whipple property on Orange Road for which the Town signed an easement with the Whipples. Gagliani offered to pay for one to be installed near his home on Winchester Road. He explained that the dry hydrant must be placed near a water source with substantial water year-round and that a pipe goes into the water and another out to the street. Young said that the Fire Department uses a piece of rigid suction hose to tap into the dry hydrant and that water can be pushed for one mile. Young noted that our Fire Department has both a pumper truck and a tanker truck so dry hydrants can be used here in Town. Gagliani asked that suitable water sources be identified throughout the town. He estimated the cost of each dry hydrant to be between \$1,500.00 and

\$2,000.00. Magi thanked Gagliani for coming before the Board and bringing up these subjects for discussion and follow-up.

- 2. Green Communities Funded Heat Pump Contract Approval**—Young said that he had discovered that more grant approvals needed from DOER. He was asking that the Board vote to approve the contract and sign the warrant for the \$26,000.00 payment/deposit.

Pruyne MOVED that the Town of Warwick enter into an energy services contract for air source heat pumps with Energy Conservation, Inc. and that the Chair be authorized to sign the contract upon DOER Green Community Program approval of the project as an eligible grant activity.
Erviti SECONDED.
Motion CARRIED 3-0-0.

- 3. Memorial Day Observance** —Young said that Chair Dawn Magi has agreed to speak on behalf of the Selectboard at the Saturday, May 27th Memorial Day observance.
- 4. Town Hall** —Young said that at his suggestion the Recreation Committee purchased a badminton net and that he would like to paint lines in the main hall with several coats of urethane underneath to prevent the paint from staining the floor. Erviti suggested looking into tape products rather than paint. There was a consensus of the Board that the use of tape is preferable to the paint option.

Young spoke about reorganizing the Town Hall lower basement to improve records storage as well as creating a secure workspace for Broadband. He said that Treasurer Beth Gilgun has agreed to oversee the reorganization of records storage. Erviti inquired about the ability to digitizing the records. Magi asked if it might be possible to obtain a grant to hire someone

to do this. Young said that the priority would be to digitize the payroll records prior to the early 1990's. There was a consensus of the Board to pursue the reorganization of the lower basement.

- 5. Review of Annual Town Meeting Action**—Young said that the budget figures have been updated to reflect the May 1, 2017 Annual Town Meeting vote. He said the tax rate will be \$21.88 for FY 18. Young noted that he would be willing to assist Fire Chief Ron Gates with identifying the necessary the specs for the brush truck before the Chief looks for a one to purchase.
- 6. Selectboard Reports**—Pruyne said that the foundation to the new Public Safety building office space has been poured. He said that a great debt of gratitude is owed to Donnie Matthews.
- 7. Coordinator Report**—Young said that the financial reports included in the meeting packets are up to date except for the snow and ice deficit not yet being removed by the Accountant. He said that he believed an agreement had been reached moving forward to resolve the snow and ice matter. Young noted that the books are in better shape than ever with respect to being caught up.

8. Public Comment—Pruyne noted that there is a national movement underway, so far only by cities, to pressure the Federal government for transparency with regards to Donald Trump’s business ties and tax returns. Magi said that we should let the cities draw attention to themselves and disagreed that Warwick officials should get involved. Pruyne said that he would look into what cities have put forth. Young suggested a community meeting on the subject where residents could speak. Erviti said that to remain silent is a tacit approval and he felt that would not be appropriate.

9. New and Other Business Unanticipated at Time of Meeting Posting —None.

IV. Adjournment

At 6:38 p.m., Pruyne MOVED to adjourn. Erviti SECONDED. Motion CARRIED 3-0-0.

Documents consulted at this meeting:

- *Draft Minutes of Selectboard meetings: April 24, 2017
- *Coordinator Report dated May 4, 2017
- *FY 18 Omnibus budget voted at May 1, 2017 Annual Town Meeting
- *Town of Warwick FY 2017 General Fund Expenditure Report as of May 9, 2017
- *Town of Warwick FY 2017 General Fund Revenue Report as of May 9, 2017
- *Town of Warwick FY 2017 Other Funds Expense Report as of May 9, 2017
- *Town of Warwick FY 2017 Other Funds Revenue Report as of May 9, 2017